**Salhany Realtor Agency, LLC --- Property Management Services**

Why utilize us as your property manager? Here's a partial list of what **Salhany Realty** **Property Management** can do for you.

***Marketing***

* Advertise on many websites for maximum exposure and MINIMIZE VACANCY TIME!!!
* Signs on property
* Field all phone calls and show property

***Tenant Qualifying / Executing a Lease***

* Personal Interview
* Take application (acquire copy of Driver’s License & Social Security Card)
* Check Credit
* Verify employment / income (gather supporting documentation)
* Inquire about history with previous landlords (good or bad)
* Execute a Lease & Addendums

***Property Maintenance***

* Preparing property for new tenant (Paint, clean-up and any repairs needed)
* Reporting / Communication with property owner
* Periodic Property & Maintenance Inspections
* Proven, Quality Vendor List
* Fully supervise any maintenance and rehab's projects
* Fully executed "Move In / Move Out Inspection

***Legal***

* Begin the Eviction process, when needed (timely serve of pay or quit notices). Property owner to pay the cost of eviction should it reach that point (most of the time we can prevent).

Want to get more information or ask us a question? Let us know more about your property management needs - [contact us directly anytime.](http://salhanyrealty.com" \o "Contact Sunwest Property Management)