



# ORATORY

Marisol Barraza M.Sc.

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**UNIVERSIDAD DEL ISTMO**  
**SCHOOL OF ENGLISH**  
**Course Syllabus**  
**2012**

**Course Title:** Oratoria

**Code:** 1254

**Day/Time:** Tuesdays 5:45-8:00p.m

**Instructor:** Marisol Barraza, M.Sc.

Phone number: 6670-3267

**E- mail Address:**

udioratoria@hotmail.com

**Cmap Site:**

<http://cmappublic.ihmc.us/rid=1KM8J3WP6-1ZPTHTW-YQ/UDI%20ORATORIA.cmap>

**Office hours:**

After class

**Course Description:**

The ability to communicate effectively is essential to success in contemporary society. This course is designed to develop students' abilities to construct and deliver responsible public speeches. Although some students have no prior public speaking experience, at the end of this course students should be able minimally to do the following:

- Select a topic and purpose
- Analyze an audience and adapt to it
- Establish their credibility as speakers
- Research and organize relevant material (critical thinking)
- Use Visual Aids
- Begin and end a speech appropriately

**Material Required:**

Material from cmap site.

**Attendance:**

The student will gain the most from this course by complete attendance. Therefore, attendance is required. If you miss a class, it is YOUR RESPONSIBILITY to find out what material was covered during the class period and complete the homework assigned.

- **NO late assignments will be accepted. No late speeches will be allowed. However, if you are incapacitated (aka in the hospital) and provide an excuse you will be allowed to make up the speech with a 25 point penalty.**

**Course Content:** You will find the content to be developed in this course by visiting the Cmap site. You are required to visit the site weekly and print the information. At the Cmap site, you will find all the information required for this course. It will be updated every week.

1. Introduction to the course	22/5
2. Speaking in Public	22/5
3. Ethics and Public Speaking	29/5
4. Listening	29/5
5. Selecting and Topic and Purpose	5/6
6. Analyzing the Audience	5/6
7. Gathering Materials	12/6
8. Supporting Your Ideas	12/6
9. Organizing the Body of your Speech	19/6
10. Beginning and Ending the Speech	19/6
11. Outlining the Speech	26/6
12. Using Visual Aids	26/6
13. Using PowerPoint	3/7
14. Speaking to Inform	17/7
15. Speaking to Persuade	31/7
16. Speaking on Special Occasions	14/8
17. Speaking in Small Groups	28/8

## **Reading Assignments:**

Reading assignments will be assigned on a regular basis. You are expected to have read previous to the class. Your preparation will be reflected in your contributions in class during discussions and activities.

## **Class Participation:**

- Class participation reflects your preparation for each class period. Participation in class activities is essential.
- You must complete all assignments, both oral and written.
- You must participate in class in the form of asking questions, commenting, taking notes, paying attention, supporting other students.

## **Professor's Expectations:**

- Students are to arrive on time.

- Students are expected to complete all assignments on time.
- Students are expected to have read previous to the class.
- Students are expected to come to class prepared: all assignments, and printed readings from the C-map site.
- Students are expected to respect each other

## **Grade Evaluation Method:**

Evaluation will be based on class work & participation, in and out of class assignments, investigations, Oral presentations

5%	Attendance
60%	Formal Presentations
35%	In and out of class activities (quizzes, investigations, etc)
100%	Total

**Your grade in the formal presentations will be composed of the following:**

Speech 1 Speaking to Inform	15%
Speech 2 Speaking to Persuade	15%
Speech 3 Speaking on Special Occasions	15%
Speech 4 Speaking in Small groups	15%

## **Two things are important here.**

1. If you do not participate in class, the highest grade you can get is a B, and you can only get this if you get a perfect score on every speech (which has never happened before).
2. The grade for each speech is composed of two parts: your outline and your presentation. If you don't hand in any outlines, but give all the speeches and participate in class, the highest grade you can get is a D, and only if you get a perfect score on class participation and every presentation (which has never happened before).

## **Speeches:**

Each speech will be graded according to content, organization, and delivery. You will turn in an OUTLINE of every speech the week before you give the speech in class. If you don't turn in an outline, you will not give a speech. Speeches are graded as follows:

### ***Content 6 points***

- Is the topic related to current events?
- Are facts accurate?
- Are the main points supported by evidence?
- Is anything missing that should have been included?

### ***Organization 7 points***

- Does the speech have a clear introduction?
- Is the purpose of the speech communicated in the introduction?

- Does the speech have a clear conclusion?
- Does the conclusion reiterate the main idea of the speech?
- Are the main points clearly articulated?
- Does the author follow a logical order?

### ***Delivery 7 points***

- Does the speaker maintain eye contact with the audience?
- Does the speaker avoid distracting mannerisms?
- Is the speaker prepared enough so that s/he does not have to read from notes?
- Is the speaker speaking loud enough?
- Does the speaker use gestures appropriately?
- Are visual aids used appropriately? (if used)

### **Plagiarism:**

Plagiarism is defined as “the unauthorized use or close imitation of the language and thoughts of another author and the representation of them as one's own original work” (Dictionary.com). All work must be the original composition of each student. Although you must use outside sources, you must cite them appropriately. Plagiarism will result in a zero for the assignment. Assignments will be checked for plagiarism by any and all means available, including electronic checking services (i.e. Turnitin.com). The University and its official representatives may initiate disciplinary proceedings against a student accused of any form of academic dishonesty including, but not limited to, cheating on an examination or other academic work which is to be submitted and plagiarism.

### **Other information:**

Please feel free to speak with me on office hours, contact me by phone or e-mail. I am available by appointment for discussion of any aspect of the course and any issues or concerns you may have.

### **Bibliography:**

Lucas, S. The Art of Public Speaking.Tenth Edition.(2010).McGraw-Hill. New York.