Process **Key Advisory Groups**

**Key Advisory Groups (KAG):**

* Regional Skill Shortages
* Parents & Family
* Business & Industry Engagement
* Career Development Curriculum
* Young People @ Risk

Email KAG outlining next step:

* Suggest first meeting date (ASAP)
* Attached proposed agenda
	+ Notes from Forum Report
	+ Meeting Schedule
	+ Common Goal
	+ Action Plan
	+ Contact List of Members
	+ QYIL offer of support – (Partnership Profile)
		- Management & Communication Process (see partnership profile)
		- Review Process
		- Offer QYIL Office for initial meetings

Utilise Calender for booking of Board Room for KAG Meetings

Good morning,

Thank you for your attendance at the Morton Region Youth Alliance (MRYA) Forum. With your expertise and enthusiasm we have been able to compile some interesting data and ideas for moving forward.

The next step for our Key Advisory Group (KAG) – **Young People @ Risk -** is to organise the first meeting.

We are proposing the **DATE** with the attendees: Bindi, Steph, , Julie, Ian, Jenny,

**Attached**

Proposed Agenda

Partnership Profile

Please let know if you available at this or proposed a more suitable time. Thank you

Or

Please indicate which of these times would be suitable for the first meeting of the Young People @ Risk - Key Advisory Group –